As Introduced

132nd General Assembly

Regular Session

2017-2018

H. B. No. 312

Representatives Schuring, Greenspan

A BILL

To amend sections 505.64, 511.234, 940.11, 940.12,	1
1545.072, 1711.131, 2913.21, 3313.291, and	2
3375.392 and to enact sections 9.21, 9.22,	3
117.102, 717.31, 3313.311, 3314.52, 3326.52,	4
3328.52, and 6119.60 of the Revised Code	5
regarding use of credit cards and debit cards by	6
political subdivisions.	7

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF OHIO:

Section 1. That sections 505.64, 511.234, 940.11, 940.12,	8
1545.072, 1711.131, 2913.21, 3313.291, and 3375.392 be amended	9
and sections 9.21, 9.22, 117.102, 717.31, 3313.311, 3314.52,	10
3326.52, 3328.52, and 6119.60 of the Revised Code be enacted to	11
read as follows:	12
Sec. 9.21. (A) As used in this section:	13
"Credit card" means any bank-issued credit card, store-	14
issued credit card, and any other card allowing the holder to	15
issued credit card, and any other card allowing the holder to purchase goods or services on credit. "Credit card" does not	15 16
	-
purchase goods or services on credit. "Credit card" does not	16

"Political subdivision" means any body corporate and	20
politic that is responsible for government activities in a	21
geographic area smaller than that of the state. "Political	22
subdivision" does not include a county.	23
(B) Not later than three months after the effective date	24
of this section, the legislative authority of a political	24
	25
subdivision that holds a credit card on the effective date of	
this section shall adopt a written policy for the use of credit	27
cards. Otherwise, a legislative authority shall adopt a written	28
policy before first holding a credit card.	29
The policy shall include provisions addressing all of the	30
following:	31
(1) The officers or positions authorized to use a credit	32
card;	33
(2) The types of expenses for which the credit card may be	34
used;	35
	00
(3) The procedure for use of a credit card;	36
(4) How frequently the legislative authority has credit	37
cards reissued;	38
(5) The political subdivision's credit card's maximum	39
spending limit or limits; and	40
(6) The actions or omissions by an officer or employee	41
that qualify as misuse of a credit card.	42
(C) If the political subdivision's fiscal officer does not	43
retain general possession and control of the credit card or	44
cards or if the name of the political subdivision does not	45
appear on each credit card, the legislative authority shall	46
appoint a compliance officer to oversee officers' and employees'	47

use of credit cards under the policy. The compliance officer may	48
not use a credit card and may not authorize an officer or	49
employee to use a credit card. The fiscal officer is not	50
eligible for appointment as compliance officer.	51
(D) The compliance officer, if applicable, and the	52
	53
legislative authority at least quarterly shall review the number	54
of cards issued, the number of active cards issued, the cards'	
expiration dates, and the cards' credit limits.	55
(E) If the fiscal officer retains general possession and	56
control of the credit card or cards and the legislative	57
authority authorizes an officer or employee to use a credit	58
card, including through a system the fiscal officer utilizes to	59
sign out credit cards to the authorized users, the officer or	60
employee shall provide the fiscal officer an itemized receipt	61
for each charge upon returning the credit card to the fiscal	62
officer. The officer or employee is liable in person and upon	63
any official bond the officer or employee has given to the	64
political subdivision to reimburse the treasury the amount for	65
which the officer or employee does not provide itemized	66
receipts. Failure by the officer or employee to reimburse the	67
amount for which the officer or employee is liable within a	68
reasonable period of time is a violation of section 2913.21 of	69
the Revised Code.	70
(E) The use of a gradit gard for supersee beyond these	71
(F) The use of a credit card for expenses beyond those	
authorized by the legislative authority constitutes misuse of a	72
credit card. Misuse by an officer or employee of a credit card	73
held by the legislative authority, with purpose to defraud, is a	74
violation of section 2913.21 of the Revised Code.	75
Sec. 9.22. As used in this section, "political	76
subdivision" means a county, township, municipal corporation, or	77

government activities in a geographic area smaller than that of 79 the state. 80 No political subdivision may hold or utilize a debit card 81 except for law enforcement purposes. Possession or use of a 82 debit card by a political subdivision except for law enforcement 83 purposes is a violation of section 2913.21 of the Revised Code. 84 **Sec. 117.102.** The auditor of state shall adopt a procedure 85 by which a political subdivision shall report to the auditor of 86 state any amount of money or rewards the political subdivision 87 derives from the use of a credit card rewards program. 88 As used in this section, "political subdivision" means a 89 county, township, municipal corporation, or any other body 90 corporate and politic that is responsible for government 91 activities in a geographic area smaller than that of the state. 92 Sec. 505.64. (A) The Not later than three months after the 93 effective date of this amendment, the board of township trustees 94 of any township may authorize an officer, employee, or appointee 95 of the township to use that holds a credit card held by the 96 board of township trustees to pay for work-related expenses. The 97 debt incurred as a result of the use of a credit card pursuant 98 to this section shall be paid from moneys appropriated by the 99 board of township trustees for such expenses. 100 (B) The officer, employee, or appointee shall be liable in-101 person and upon any official bond the officer, employee, or 102 appointee has given to the township for the unauthorized use of 103 a credit card held by the board of township trustees. The 104 prosecuting attorney of the county shall recover the amount of 105

any unauthorized expenses incurred by the officer, employee, or

any other body corporate and politic that is responsible for

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appointee by civil action in any court of appropriate	107
jurisdiction. This section does not limit any other liability of	108
an officer, employee, or appointee for unauthorized use of a	109
credit card held by the board of township trustees.	110
(C) An officer, employee, or appointee who is authorized	111
to use a credit card held by the board of township trustees and	112
who suspects the loss, theft, or possibility of unauthorized use	113
of the credit card shall notify the board of township trustees-	114
of the suspected loss, theft, or possible unauthorized use	115
immediately in writing. The officer, employee, or appointee may-	116
be held liable in person and upon any official bond the officer,	117
employee, or appointee has given to the township for up to fifty-	118
dollars in unauthorized debt incurred before the board receives-	119
such notification.	120
(D) on the effective date of this amendment shall adopt a	121
written policy for the use of credit cards. Otherwise, a board	121
shall adopt a written policy before first holding a credit card.	122
Shall adopt a written portey before first nording a credit card.	123
The policy shall include provisions addressing all of the	124
following:	125
(1) The officers, positions, or appointees authorized to	126
<u>use a credit card;</u>	127
	100
(2) The types of expenses of which the credit card may be	128
used;	129
(3) The procedure for use of a credit card;	130
(4) How frequently the board has credit cards reissued;	131
(5) The township's credit card's maximum spending limit or	132
limits; and	133
(6) The actions or omissions by an officer, employee, or	134

appointee that qualify as misuse of a credit card.	135
(B) If the township fiscal officer does not retain general	136
possession and control of the credit card or cards or if the	137
name of the township does not appear on each credit card, the	138
following applies:	139
(1) In a township that has adopted a limited home rule	140
government under Chapter 504. of the Revised Code, the board	141
shall appoint a compliance officer to oversee officers',	142
employees', and appointees' use of credit cards under the	143
policy. The compliance officer may not use a credit card and may	144
not authorize an officer, employee, or appointee to use a credit	145
card, except that a board of township trustees serving in the	146
role of compliance officer may use a credit card and may	147
authorize an officer, employee, or appointee to use a credit	148
card. The fiscal officer is not eligible for appointment as	149
compliance officer.	150
(2) In a township that has not adopted a limited home rule	151
government under Chapter 504. of the Revised Code, the fiscal	152
officer monthly shall present to the board credit card	153
transaction detail from the previous month. The board shall	154
review the credit card transaction detail and the chairperson of	155
the board shall sign an attestation stating the board reviewed	156
the credit card transaction detail.	157
(C) The compliance officer, if applicable, and the board	158
at least quarterly shall review the number of cards issued, the	159
number of active cards issued, the cards' expiration dates, and	160
the cards' credit limits.	161
(D) If the fiscal officer retains general possession and	162
control of the credit card or cards and the board authorizes an	163

officer, employee, or appointee to use a credit card, including	164
through a system the fiscal officer utilizes to sign out credit	165
cards to the authorized users, the officer, employee, or	166
appointee shall provide the fiscal officer an itemized receipt	167
for each charge upon returning the credit card to the fiscal	168
officer. The officer, employee, or appointee is liable in person	169
and upon any official bond the officer, employee, or appointee	170
has given to the township to reimburse the township treasury the	171
amount for which the officer, employee, or appointee does not	172
provide itemized receipts. Failure by the officer, employee, or	173
appointee to reimburse the amount for which the officer,	174
employee, or appointee is liable within a reasonable period of	175
time is a violation of section 2913.21 of the Revised Code.	176
(E) The use of a credit card for expenses beyond those	177
authorized by the board constitutes misuse of a credit card.	178
Misuse of a credit card held by the board of township trustees	179
by an officer, employee, or appointee of a township <u>, with</u>	180
purpose to defraud, is a violation of section 2913.21 of the	181
Revised Code.	182
(F) As used in this section, "credit card" means any bank-	183
issued credit card, store-issued credit card, and any other card	184
allowing the holder to purchase goods or services on credit.	185
"Credit card" does not include a procurement card, gasoline or	186
telephone credit card, or any other card where merchant category	187
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Sec. 511.234. (A) The Not later than three months after189the effective date of this amendment, the board of park190commissioners of a township park district may authorize an191officer, employee, or appointee of the board to use that holds a192credit card held by the board to pay for expenses related to193

codes are in place as a system of control for use of the card.

park district business. The debt incurred as a result of the use-	194
of a credit card under this section shall be paid from park	195
district funds.	196
(B) No officer, employee, or appointee of a board of park-	197
commissioners who is authorized to use a credit card held by the	198
board shall use it to incur any unauthorized debt against the	199
park district's credit.	200
(C) Whoever violates division (B) of this section is	201
guilty of one of the following:	202
(1) A misdemeanor of the first degree if the amount of the	203
unauthorized debt is no more than one hundred fifty dollars;	204
(2) A felony of the fourth degree if the amount of the	205
unauthorized debt exceeds one hundred fifty dollars.	206
	200
(D) An officer, employee, or appointee, in a civil action,	207
may be found personally liable to the park district for the	208
officer's, employee's, or appointee's unauthorized use of the	209
park district credit card.	210
(E) Whenever any officer, employee, or appointee-	211
authorized to use a credit card held by the board of park	212
commissioners suspects the loss, theft, or possibility of-	212
another person's unauthorized use of the credit card that the	213
<u> </u>	
officer, employee, or appointee is authorized to use, the	215
officer, employee, or appointee shall so notify the board-	216
immediately in writing. The officer, employee, or appointee may-	217
be held personally liable for unauthorized debt resulting from	218
the loss, theft, or unauthorized use, in the amount of fifty	219
dollars or the amount charged to the credit card as a result of	220
the loss, theft, or unauthorized use, whichever is less. on the	221
effective date of this amendment shall adopt a written policy	222

for the use of credit cards. Otherwise, a board shall adopt a	223
written policy before first holding a credit card.	224
The policy shall include provisions addressing all of the	225
following:	226
(1) The officers, positions, or appointees authorized to	227
<u>use a credit card;</u>	228
(2) The types of expenses for which the credit card may be	229
used;	230
(3) The procedure for use of a credit card;	231
(4) How frequently the board has credit cards reissued;	232
(5) The district's credit card's maximum spending limit or	233
limits; and	234
(6) The actions or omissions by an officer, employee, or	235
appointee that qualify as misuse of a credit card.	236
(B) If the clerk of the district does not retain general	237
possession and control of the credit card or cards or if the	238
name of the district does not appear on each credit card, the	239
board shall appoint a compliance officer to oversee officers',	240
employees', and appointees' use of credit cards under the	241
policy. The compliance officer may not use a credit card and may	242
not authorize an officer, employee, or appointee to use a credit	243
card, except that a board of park commissioners serving in the	244
role of compliance officer may use a credit card and may	245
authorize an officer, employee, or appointee to use a credit	246
card. The clerk is not eligible for appointment as compliance	247
officer.	248
(C) The compliance officer, if applicable, and the board	249
at least quarterly shall review the number of cards issued, the	250

number of active cards issued, the cards' expiration dates, and 251 the cards' credit limits. 252 (D) If the clerk retains general possession and control of 253 the credit card or cards and the board authorizes an officer, 254 employee, or appointee to use a credit card, including through a 255 system the clerk utilizes to sign out credit cards to the 256 authorized users, the officer, employee, or appointee shall 257 provide the clerk an itemized receipt for each charge upon 258 returning the credit card to the clerk. The officer, employee, 259 or appointee is liable in person and upon any official bond the 260 officer, employee, or appointee has given to the township park 261 district to reimburse the district treasury the amount for which 262 the officer, employee, or appointee does not provide itemized 263 receipts. Failure by the officer, employee, or appointee to 264 reimburse the amount for which the officer, employee, or 265 appointee is liable wit<u>hin a reasonable period of time is a</u> 266 violation of section 2913.21 of the Revised Code. 267 (E) The use of a credit card for expenses beyond those 268 authorized by the board constitutes misuse of a credit card. 269 Misuse by an officer, employee, or appointee of a credit card 270 held by the board, with purpose to defraud, is a violation of 271 section 2913.21 of the Revised Code. 272 (F) As used in this section, "credit card" means any bank-273 issued credit card, store-issued credit card, and any other card 274 allowing the holder to purchase goods or services on credit. 275 "Credit card" does not include a procurement card, gasoline or 276 telephone credit card, or any other card where merchant category 277 codes are in place as a system of control for use of the card. 278 Sec. 717.31. (A) Not later than three months after the 279 effective date of this section, a legislative authority of a 280

municipal corporation that holds a credit card on the effective	281
date of this section shall adopt a written policy for the use of	282
credit cards. Otherwise, a legislative authority shall adopt a	283
written policy before first holding a credit card.	284
The policy shall include provisions addressing all of the	285
<u>following:</u>	286
(1) The officers or positions authorized to use a credit	287
card;	288
(2) The types of expenses for which the credit card may be	289
used;	290
(3) The procedure for use of a credit card;	291
(4) How frequently the legislative authority has credit	292
cards reissued;	293
(5) The municipal corporation's credit card's maximum	294
spending limit or limits; and	295
(6) The actions or omissions by an officer or employee	296
that qualify as misuse of a credit card.	297
(B) If the village clerk or city auditor, as applicable,	298
does not retain general possession and control of the credit	299
card or cards or if the name of the village or city does not	300
appear on each credit card, the following applies:	301
(1) In a municipal corporation that has the authority to	302
operate a mayor's court pursuant to Chapter 1905. of the Revised	303
Code, the legislative authority shall appoint a compliance	304
officer to oversee officers' and employees' use of credit cards	305
under the policy. The compliance officer may not use a credit	306
card and may not authorize an officer or employee to use a	307
credit card. The village clerk or city auditor is not eligible	308

for appointment as compliance officer. 309 (2) In a municipal corporation that does not have the 310 authority to operate a mayor's court pursuant to Chapter 1905. 311 of the Revised Code, the village clerk or city auditor monthly 312 shall present to the legislative authority credit card 313 transaction detail from the previous month. The legislative 314 authority shall review the credit card transaction detail and 315 the presiding officer of the legislative authority shall sign an 316 attestation stating the legislative authority reviewed the 317 credit card transaction detail. 318 (C) The compliance officer, if applicable, and the 319 legislative authority at least guarterly shall review the number 320 of cards issued, the number of active cards issued, the cards' 321 expiration dates, and the cards' credit limits. 322 (D) If the village clerk or city auditor retains general 323 possession and control of the credit card or cards and the 324 legislative authority authorizes an officer or employee to use a 325 credit card, including through a system the village clerk or 326 city auditor utilizes to sign out credit cards to the authorized 327 users, the officer or employee shall provide the village clerk 328 or city auditor an itemized receipt for each charge upon 329 returning the credit card to the village clerk or city auditor. 330 The officer or employee is liable in person and upon any 331 official bond the officer or employee has given to the municipal 332 corporation to reimburse the treasury the amount for which the 333 officer or employee does not provide itemized receipts. Failure 334 by the officer or employee to reimburse the amount for which the 335 officer or employee is liable within a reasonable period of time 336

(E) The use of a credit card for expenses beyond those 338

is a violation of section 2913.21 of the Revised Code.

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authorized by the legislative authority constitutes misuse of a	339
credit card. Misuse by an officer or employee of a credit card	340
held by the legislative authority, with purpose to defraud, is a	341
violation of section 2913.21 of the Revised Code.	342
(F) As used in this section, "credit card" means any bank-	343
	343
issued credit card, store-issued credit card, and any other card	
allowing the holder to purchase goods or services on credit.	345
"Credit card" does not include a procurement card, gasoline or	346
telephone credit card, or any other card where merchant category	347
codes are in place as a system of control for use of the card.	348
Sec. 940.11. The (A) Not later than three months after the	349
effective date of this amendment, the supervisors of a soil and	350
water conservation district may hold one or more that hold a	351
credit cards on behalf of the district and may authorize any	352
supervisor or employee of the district to use such a credit card-	353
to pay for expenses related to the purposes of the district. The	354
supervisors shall pay the debt incurred as a result of the use	355
of such a credit card from money accepted by the supervisors as	356
authorized under division (E) of section 940.06 of the Revised	357
Code or from the special fund established for the district under-	358
section 940.12 of the Revised Code. card on the effective date	359
of this amendment shall adopt a written policy for the use of	360
credit cards. Otherwise, the supervisors shall adopt a written	361
policy before first holding a credit card.	362
The policy shall include provisions addressing all of the	363
following:	364
<u></u>	0.01
(1) The supervisors or positions authorized to use a	365
credit card;	366

(2) The types of expenses for which the credit card may be 367

used;	368
(3) The procedure for use of a credit card;	369
(4) How frequently the supervisors have credit cards	370
reissued;	371
(5) The district's credit card's maximum spending limit or	372
limits; and	373
(6) The actions or omissions by an officer or employee	374
that qualify as misuse of a credit card.	375
(B) If the fiscal agent of the district does not retain	376
general possession and control of the credit card or cards or if	377
the name of the district does not appear on each credit card,	378
the supervisors shall appoint a compliance officer to oversee	379
supervisors' and employees' use of credit cards under the	380
policy. The compliance officer may not use a credit card and may	381
not authorize a supervisor or employee to use a credit card. The	382
fiscal agent is not eligible for appointment as compliance	383
officer.	384
(C) The compliance officer, if applicable, and the	385
supervisors at least quarterly shall review the number of cards	386
issued, the number of active cards issued, the cards' expiration	387
dates, and the cards' credit limits.	388
(D) If the fiscal agent retains general possession and	389
control of the credit card or cards and the supervisors	390
authorize a supervisor or employee to use a credit card,	391
including through a system the fiscal agent utilizes to sign out	392
credit cards to the authorized users, the supervisor or employee	393
shall provide the fiscal agent an itemized receipt for each	394
charge upon returning the credit card to the fiscal agent. The	395
supervisor or employee is liable in person and upon any official	396

bond the supervisor or employee has given to the district to	397
reimburse the district treasury the amount for which the	398
supervisor or employee does not provide itemized receipts.	399
Failure by the supervisor or employee to reimburse the amount	400
for which the supervisor or employee is liable within a	401
reasonable period of time is a violation of section 2913.21 of	402
the Revised Code.	403
(E) The use of a credit card for expenses beyond those	404
authorized by the supervisors constitutes misuse of a credit	405
<u>card.</u> The misuse of a credit card held on behalf of a soil and	406
water conservation district, with purpose to defraud, is a	407
violation of section 2913.21 of the Revised Code. In addition, a	408
supervisor or employee of a district who makes unauthorized use-	409
of such a credit card may be held personally liable to the-	410
district for the unauthorized use. This section does not limit-	411
any other liability of a supervisor or employee of a district	412
for the unauthorized use of such a credit card.	413
A supervisor or employee of a soil and water conservation-	414
district who is authorized to use a credit card that is held on-	415
behalf of the district and who suspects the loss, theft, or-	416
possibility of another person's unauthorized use of the credit-	417
card immediately shall notify the supervisors in writing of the	418
suspected loss, theft, or possible unauthorized use.	419
Suspected 1055, there, of possible unauthorized use.	419
(F) As used in this section, "credit card" means any bank-	420
issued credit card, store-issued credit card, and any other card	421
allowing the holder to purchase goods or services on credit.	422
"Credit card" does not include a procurement card, gasoline or	423
telephone credit card, or any other card where merchant category	424
codes are in place as a system of control for use of the card.	425
See 040 12 The beard of county commissioners of cash	106

Sec. 940.12. The board of county commissioners of each

county in which there is a soil and water conservation district 427 may levy a tax within the ten-mill limitation and may 428 appropriate money from the proceeds of the levy or from the 429 general fund of the county. The money shall be held in a special 430 fund for the credit of the district, to be expended for the 4.31 purposes prescribed in sections section 940.08 and 940.11 of the 4.32 Revised Code or under the policy adopted under section 940.11 of 433 the Revised Code, for construction and maintenance of 434 improvements by the district, and for other expenses incurred in 435 carrying out the program of the district upon the written order 436 of the fiscal agent for the district after authorization by a 437 majority of the supervisors of the district. 438 Sec. 1545.072. (A) The Not later than three months after 439 the effective date of this amendment, a board of park 440 commissioners may authorize an officer, employee, or appointee 441 of the board to use of a park district that holds a credit card 442 held by the park district to pay for expenses related to park-443 district business on the effective date of this amendment shall 444 adopt a written policy for the use of credit cards. Otherwise, a 445 board shall adopt a written policy before first holding a credit 446 card. The debt incurred as a result of the use of a credit card 447 448 under this section shall be paid from park district funds. The policy shall include provisions addressing all of the 449 following: 450 (1) The officers, positions, or appointees authorized to 451 use park district credit cards; 452 (2) The types of expenses for which the credit card may be 453 454 used; (3) The procedure for use of a credit card; 455

(4) How frequently the board has credit cards reissued;	456
(5) The district's credit card's maximum spending limit or	457
limits; and	458
(6) The actions or omissions by an officer, employee, or	459
appointee that qualify as misuse of a credit card.	460
(B) If the treasurer of the park district does not retain	461
general possession and control of the credit card or cards or if	462
the name of the park district does not appear on each credit	463
card, the board shall appoint a compliance officer to oversee	464
officers', employees', and appointees' use of credit cards under	465
the policy. The compliance officer may not use a credit card and	466
may not authorize an officer, employee, or appointee to use a	467
credit card. The treasurer is not eligible for appointment as	468
compliance officer.	469
(C) The compliance officer, if applicable, and the board	470
(C) The compliance officer, if applicable, and the board at least quarterly shall review the number of cards issued, the	470 471
	-
at least quarterly shall review the number of cards issued, the	471
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and	471 472
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits.	471 472 473
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. (D) If the treasurer retains general possession and	471 472 473 474
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. (D) If the treasurer retains general possession and control of the credit card or cards and the board authorizes an	471 472 473 474 475
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. (D) If the treasurer retains general possession and control of the credit card or cards and the board authorizes an officer, employee, or appointee to use a credit card, including	471 472 473 474 475 476
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. (D) If the treasurer retains general possession and control of the credit card or cards and the board authorizes an officer, employee, or appointee to use a credit card, including through a system the treasurer utilizes to sign out credit cards	471 472 473 474 475 476 477
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. (D) If the treasurer retains general possession and control of the credit card or cards and the board authorizes an officer, employee, or appointee to use a credit card, including through a system the treasurer utilizes to sign out credit cards to the authorized users, the officer, employee, or appointee	471 472 473 474 475 476 477 478
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. (D) If the treasurer retains general possession and control of the credit card or cards and the board authorizes an officer, employee, or appointee to use a credit card, including through a system the treasurer utilizes to sign out credit cards to the authorized users, the officer, employee, or appointee shall provide the treasurer an itemized receipt for each charge	471 472 473 474 475 476 477 478 479
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. (D) If the treasurer retains general possession and control of the credit card or cards and the board authorizes an officer, employee, or appointee to use a credit card, including through a system the treasurer utilizes to sign out credit cards to the authorized users, the officer, employee, or appointee shall provide the treasurer an itemized receipt for each charge upon returning the credit card to the treasurer. The officer,	471 472 473 474 475 476 477 478 479 480
at least quarterly shall review the number of cards issued, the number of active cards issued, the cards' expiration dates, and the cards' credit limits. (D) If the treasurer retains general possession and control of the credit card or cards and the board authorizes an officer, employee, or appointee to use a credit card, including through a system the treasurer utilizes to sign out credit cards to the authorized users, the officer, employee, or appointee shall provide the treasurer an itemized receipt for each charge upon returning the credit card to the treasurer. The officer, employee, or appointee is liable in person and upon any official	471 472 473 474 475 476 477 478 479 480 481

receipts. Failure by the officer, employee, or appointee to	485
reimburse the amount for which the officer, employee, or	486
appointee is liable within a reasonable period of time is a	487
violation of section 2913.21 of the Revised Code.	488
(E) The use of a credit card for expenses beyond those	489
authorized by the board constitutes misuse of a credit card.	490
Misuse of a credit card held by the board by an officer,	491
employee, or appointee of a board of park commissioners, with	492
purpose to defraud, is a violation of section 2913.21 of the	493
Revised Code.	494
(C) An officer, employee, or appointee, in a civil action,	495
may be found personally liable to the park district for the-	496
officer's, employee's, or appointee's unauthorized use of the-	497
park district credit card.	498
(D) Any officer, employee, or appointee who is authorized	499
to use a credit card held by the board of park commissioners and	500
who suspects the loss, theft, or possibility of another person's	501
unauthorized use of the credit card shall notify the board of	502
park commissioners of the suspected loss, theft, or possible-	503
unauthorized use immediately in writing.	504
The officer, employee, or appointee may be held personally	505
liable for unauthorized debt resulting from such loss, theft, or-	506
unauthorized use, in the amount of fifty dollars or the amount	507
charged to the credit card as a result of the loss, theft, or-	508
unauthorized use, whichever is less.	509
(F) As used in this section, "credit card" means any bank-	510
issued credit card, store-issued credit card, and any other card	511
allowing the holder to purchase goods or services on credit.	512
"Credit card" does not include a procurement card, gasoline or	513

telephone credit card, or any other card where merchant category	514
codes are in place as a system of control for use of the card.	515
Sec. 1711.131. (A) The Not later than three months after	516
the effective date of this amendment, the board of directors of	517
a county agricultural society or an independent agricultural	518
	510
society may authorize by resolution an officer or employee of	
the agricultural society to use that holds a credit card held by	520
the board to pay for expenses related to the purposes of the	521
agricultural society. If a board elects to authorize the use of	522
a credit card held by the board as described in this section,	523
the board first shall adopt a policy specifying the purposes for-	524
which the credit card may be used.	525
(B) An officer or employee of an agricultural society who	526
makes unauthorized use of a credit card held by the society's	527
board of directors is personally liable for the unauthorized	528
use. The prosecuting attorney of the appropriate county shall	529
recover the amount of any unauthorized expenses incurred by the	530
officer or employee through the misuse of the credit card in a	531
civil action in any court of competent jurisdiction. This-	532
section does not limit any other liability of the officer or-	533
employee for the unauthorized use of a credit card held by the-	534
board of directors.	535
(C) An officer or employee who is authorized to use a	536
credit card held by the board of directors of an agricultural	537
society and who suspects the loss, theft, or possibility of	538
unauthorized use of the credit card immediately shall notify the	539
board in writing of the suspected loss, theft, or possible-	540
unauthorized use. The officer or employee may be held personally-	541
liable for not more than fifty dollars in unauthorized debt-	542

incurred before the board receives the notification.

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(D) on the effective date of this amendment shall adopt a	544
written policy for the use of credit cards. Otherwise, a board	545
shall adopt a written policy before first holding a credit card.	546
The policy shall include provisions addressing all of the	547
following:	548
(1) The officers or positions authorized to use credit	549
<u>cards;</u>	550
(2) The types of expenses for which the credit card may be	551
used;	552
(3) The procedure for use of a credit card;	553
(4) How frequently the board has credit cards reissued;	554
(5) The society's credit card's maximum spending limit or	555
limits; and	556
(6) The actions or omissions by an officer or employee	557
that qualify as misuse of a credit card.	558
(B) If the treasurer of the agricultural society does not	559
retain general possession and control of the credit card or	560
cards or if the name of the agricultural society does not appear	561
on each credit card, the board shall appoint a compliance	562
officer to oversee officers' and employees' use of credit cards	563
under the policy. The compliance officer may not use a credit	564
card and may not authorize an officer or employee to use a	565
credit card. The treasurer is not eligible for appointment as	566
compliance officer.	567
(C) The compliance officer, if applicable, and the board	568
at least quarterly shall review the number of cards issued, the	569
number of active cards issued, the cards' expiration dates, and	570
the cards' credit limits.	571

(D) If the treasurer retains general possession and	572
control of the credit card or cards and the board authorizes an	573
officer or employee to use a credit card, including through a	574
system the treasurer utilizes to sign out credit cards to the	575
authorized users, the officer or employee shall provide the	576
treasurer an itemized receipt for each charge upon returning the	577
credit card to the treasurer. The officer or employee is liable	578
in person and upon any official bond the officer or employee has	579
given to the agricultural society to reimburse the society	580
treasury the amount for which the officer or employee does not	581
provide itemized receipts. Failure by the officer or employee to	582
reimburse the amount for which the officer or employee is liable	583
within a reasonable period of time is a violation of section	584
2913.21 of the Revised Code.	585

(E) The use of a credit card for expenses beyond those authorized by the board constitutes misuse of a credit card. The misuse by an officer or employee of an agricultural society of a credit card held by the society's board of directors, with purpose to defraud, is a violation of section 2913.21 of the Revised Code.

(F) As used in this section, "credit card" means any bank-592issued credit card, store-issued credit card, and any other card593allowing the holder to purchase goods or services on credit.594"Credit card" does not include a procurement card, gasoline or595telephone credit card, or any other card where merchant category596codes are in place as a system of control for use of the card.597

Sec. 2913.21. (A) No person shall do any of the following: 598

(1) Practice deception for the purpose of procuring the 599
issuance of a credit card, when a credit card is issued in 600
actual reliance thereon; 601

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(2) Knowingly buy or sell a credit card from or to a person other than the issuer.	602 603
(B) No person, with purpose to defraud, shall do any of the following:	604 605
(1) Obtain control over a credit card as security for a debt;	606 607
(2) Obtain property or services by the use of a credit card, in one or more transactions, knowing or having reasonable cause to believe that the card has expired or been revoked, or was obtained, is retained, or is being used in violation of law;	608 609 610 611
(3) Furnish property or services upon presentation of a credit card, knowing that the card is being used in violation of law;	612 613 614
(4) Represent or cause to be represented to the issuer of a credit card that property or services have been furnished, knowing that the representation is false;	615 616 617
(5) As an officer, employee, or appointee of a political subdivision, misuse a credit card held by the political subdivision.	618 619 620
(C) No person, with purpose to violate this section, shall receive, possess, control, or dispose of a credit card.	621 622
(D)(1) Whoever violates this section is guilty of misuse of credit cards.	623 624
(2) Except as otherwise provided in division (D)(4) of this section, a violation of division (A), (B)(1), or (C) of this section is a misdemeanor of the first degree.(3) Except as otherwise provided in this division or	625 626 627 628

division (D)(4) of this section, a violation of division (B)(2), 629 (3), or (4), or (5) of this section is a misdemeanor of the 630 first degree. If the cumulative retail value of the property and 631 services involved in one or more violations of division (B)(2), 632 (3), $\frac{\text{or}}{(4)}$, $\frac{\text{or}}{(5)}$ of this section, which violations involve 633 one or more credit card accounts and occur within a period of 634 ninety consecutive days commencing on the date of the first 635 violation, is one thousand dollars or more and is less than 636 seven thousand five hundred dollars, misuse of credit cards in 637 violation of any of those divisions is a felony of the fifth 638 degree. If the cumulative retail value of the property and 639 services involved in one or more violations of division (B)(2), 640 (3), or (4), or (5) of this section, which violations involve 641 one or more credit card accounts and occur within a period of 642 ninety consecutive days commencing on the date of the first 643 violation, is seven thousand five hundred dollars or more and is 644 less than one hundred fifty thousand dollars, misuse of credit 645 cards in violation of any of those divisions is a felony of the 646 fourth degree. If the cumulative retail value of the property 647 and services involved in one or more violations of division (B) 648 (2), (3), $\frac{\text{or}}{(4)}$, $\frac{\text{or}}{(5)}$ of this section, which violations 649 involve one or more credit card accounts and occur within a 650 period of ninety consecutive days commencing on the date of the 651 first violation, is one hundred fifty thousand dollars or more, 652 misuse of credit cards in violation of any of those divisions is 653 a felony of the third degree. 654

(4) If the victim of the offense is an elderly person or
disabled adult, and if the offense involves a violation of
division (B) (1) or (2) of this section, division (D) (4) of this
section applies. Except as otherwise provided in division (D) (4)
of this section, a violation of division (B) (1) or (2) of this

section is a felony of the fifth degree. If the debt for which 660 the card is held as security or the cumulative retail value of 661 the property or services involved in the violation is one 662 thousand dollars or more and is less than seven thousand five 663 hundred dollars, a violation of either of those divisions is a 664 felony of the fourth degree. If the debt for which the card is 665 held as security or the cumulative retail value of the property 666 or services involved in the violation is seven thousand five 667 668 hundred dollars or more and is less than thirty-seven thousand five hundred dollars, a violation of either of those divisions 669 is a felony of the third degree. If the debt for which the card 670 is held as security or the cumulative retail value of the 671 property or services involved in the violation is thirty-seven 672 thousand five hundred dollars or more, a violation of either of 673 those divisions is a felony of the second degree. 674

Sec. 3313.291. The board of education of a school district 675 may adopt a resolution establishing a petty cash account from 676 which a designated district official may draw moneys by check 677 signed by that official or by debit card for purchases made 678 within the district. The resolution establishing the account 679 shall specify the maximum amount of money that may be placed in 680 the account; designate the district officials who may draw 681 moneys from the account, or require the treasurer of such board 682 to designate such officials; and specify the requirements and 683 procedures for replenishing the account. 684

Sec. 3313.311. (A) Not later than three months after the685effective date of this section, a board of education of any686school district, a governing board of an educational service687center, or a governing authority of an information technology688center that holds a credit card on the effective date of this689section shall adopt a written policy for the use of credit690

cards. Otherwise, a board or authority shall adopt a written	691
policy before first holding a credit card.	692
The policy shall include provisions addressing all of the	693
following:	694
(1) The officers or positions authorized to use credit_	695
cards;	696
(2) The turned of european for which the evolit could not be	697
(2) The types of expenses for which the credit card may be used;	698
(3) The procedure for use of a credit card;	699
(4) How frequently the board or authority has credit cards	700
reissued;	701
(5) The entity's credit card's maximum spending limit or	702
limits; and	703
(6) The actions or omissions by an officer or employee	704
that qualify as misuse of a credit card.	705
(B) If the treasurer of the board of education, treasurer	706
of the educational service center, or chief fiscal officer of	707
the information technology center does not retain general	708
possession and control of the credit card or cards or if the	709
name of the school district, educational service center, or	710
information technology center does not appear on each credit	711
card, the board, governing board, or governing authority shall	712
appoint a compliance officer to oversee officers' and employees'	713
use of credit cards under the policy. The compliance officer may	714
not use a credit card and may not authorize an officer or	715
employee to use a credit card. The treasurer of the board of	716
education, treasurer of the educational service center, and	717
chief fiscal officer of the information technology center are	718

not eligible for appointment as compliance officer. 719 (C) The compliance officer, if applicable, at least 720 quarterly shall review the number of cards issued, the number of 721 active cards issued, the cards' expiration dates, and the cards' 722 credit limits. 723 (D) If the treasurer of the board of education, treasurer 724 of the educational service center, or chief fiscal officer of 725 the information technology center retains general possession and 726 control of the credit card or cards and the board or authority 727 authorizes an officer or employee to use a credit card, 728 including through a system the treasurer or chief fiscal officer 729 utilizes to sign out credit cards to the authorized users, the 730 officer or employee shall provide the treasurer or chief fiscal 731 officer an itemized receipt for each charge upon returning the 732 credit card to the treasurer or chief fiscal officer. The 733 officer or employee is liable in person and upon any official 734 bond the officer or employee has given to the school district, 735 educational service center, or information technology center to 736 reimburse the treasury the amount for which the officer or 737 employee does not provide itemized receipts. Failure by the 738 officer or employee to reimburse the amount for which the 739 officer or employee is liable within a reasonable period of time 740 is a violation of section 2913.21 of the Revised Code. 741 (E) The use of a credit card for expenses beyond those 742 authorized by the board or authority constitutes misuse of a 743 credit card. The misuse by an officer or employee of a credit 744 card held by a board or authority, with purpose to defraud, is a 745 violation of section 2913.21 of the Revised Code. 746 747

(F) As used in this section, "credit card" means any bank-747issued credit card, store-issued credit card, and any other card748

allowing the holder to purchase goods or services on credit.	749
"Credit card" does not include a procurement card, gasoline or	750
telephone credit card, or any other card where merchant category	751
codes are in place as a system of control for use of the card.	752
Sec. 3314.52. (A) Not later than three months after the	753
effective date of this section, the governing authority of a	754
community school that holds a credit card on the effective date	755
of this section shall adopt a written policy for the use of	756
credit cards. Otherwise, a governing authority shall adopt a	757
written policy before first holding a credit card.	758
The policy shall include provisions addressing all of the	759
following:	760
(1) The officers or positions authorized to use credit	761
cards;	762
(2) The types of expenses for which the credit card may be	763
used;	764
(3) The procedure for use of a credit card;	765
(4) How frequently the governing authority has credit	766
cards reissued;	767
(5) The community school's credit card's maximum spending	768
limit or limits; and	769
(6) The actions or omissions by an officer or employee	770
that qualify as misuse of a credit card.	771
(B) If the designated fiscal officer of the community	772
school does not retain general possession and control of the	773
credit card or cards or if the name of the community school does	774
not appear on each credit card, the governing authority shall	775
appoint a compliance officer to oversee officers' and employees'	776
appoint a compriance orriter to oversee orriters and emproyees	110

use of credit cards under the policy. The compliance officer may	777
not use a credit card and may not authorize an officer or	778
employee to use a credit card. The designated fiscal officer is	779
not eligible for appointment as compliance officer.	780
(C) The compliance officer, if applicable, and the	781
governing authority at least quarterly shall review the number	782
of cards issued, the number of active cards issued, the cards'	783
expiration dates, and the cards' credit limits.	784
(D) If the designated fiscal officer retains general	785
possession and control of the credit card or cards and the	786
governing authority authorizes an officer or employee to use a	787
credit card, including through a system the fiscal officer	788
utilizes to sign out credit cards to the authorized users, the	789
officer or employee shall provide the designated fiscal officer	790
an itemized receipt for each charge upon returning the credit	791
card to the designated fiscal officer. The officer or employee	792
is liable in person and upon any official bond the officer or	793
employee has given to the community school to reimburse the	794
school treasury the amount for which the officer or employee	795
does not provide itemized receipts. Failure by the officer or	796
employee to reimburse the amount for which the officer or	797
employee is liable within a reasonable period of time is a	798
violation of section 2913.21 of the Revised Code.	799
(E) The use of a credit card for expenses beyond those	800
authorized by the governing authority constitutes misuse of a	801
credit card. The misuse of a credit card held by the governing	802
authority, with purpose to defraud, is a violation of section	803
2913.21 of the Revised Code.	804
(F) As used in this section, "credit card" means any bank-	805
issued credit card, store-issued credit card, and any other card	806

allowing the holder to purchase goods or services on credit.	807
"Credit card" does not include a procurement card, gasoline or	808
telephone credit card, or any other card where merchant category	809
codes are in place as a system of control for use of the card.	810
Sec. 3326.52. (A) Not later than three months after the	811
effective date of this section, the governing body of a STEM	812
school that holds a credit card on the effective date of this	813
section shall adopt a written policy for the use of credit	814
<u>cards. Otherwise, a governing body shall adopt a written policy</u>	815
before first holding a credit card.	816
The policy shall include provisions addressing all of the	817
following:	818
	010
(1) The officers or positions authorized to use credit	819
cards;	820
(2) The types of expenses for which the credit card may be	821
used;	822
(3) The procedure for use of a credit card;	823
(4) How frequently the governing body has credit cards	824
reissued;	825
(5) The STEM school's credit card's maximum spending limit_	826
or limits; and	827
(6) The actions or omissions by an officer or employee	828
that qualify as misuse of a credit card.	829
(B) If the treasurer of the STEM school does not retain	830
general possession and control of the credit card or cards or if	831
the name of the STEM school does not appear on each credit card,	832
the governing body shall appoint a compliance officer to oversee	833
officers' and employees' use of credit cards under the policy.	834

The compliance officer may not use a credit card and may not	835
authorize an officer or employee to use a credit card. The	836
treasurer is not eligible for appointment as compliance officer.	837
(C) The compliance officer, if applicable, and the	838
governing body at least quarterly shall review the number of	839
cards issued, the number of active cards issued, the cards'	840
expiration dates, and the cards' credit limits.	841
(D) If the treasurer retains general possession and	842
control of the credit card or cards and the governing body	843
authorizes an officer or employee to use a credit card,	844
including through a system the treasurer utilizes to sign out	845
credit cards to the authorized users, the officer or employee	846
shall provide the treasurer an itemized receipt for each charge	847
upon returning the credit card to the treasurer. The officer or	848
employee is liable in person and upon any official bond the	849
officer or employee has given to the school to reimburse the	850
school treasury the amount for which the officer or employee	851
does not provide itemized receipts. Failure by the officer or	852
employee to reimburse the amount for which the officer or	853
employee is liable within a reasonable period of time is a	854
violation of section 2913.21 of the Revised Code.	855
(E) The use of a credit card for expenses beyond those	856
authorized by the governing body constitutes misuse of a credit	857
card. The misuse by an officer or employee of a credit card held	858
by the governing body, with purpose to defraud, is a violation	859
of section 2913.21 of the Revised Code.	860
(F) As used in this section, "credit card" means any bank-	861
issued credit card, store-issued credit card, and any other card	862
allowing the holder to purchase goods or services on credit.	863
"Credit card" does not include a procurement card, gasoline or	864

telephone credit card, or any other card where merchant category	865
codes are in place as a system of control for use of the card.	866
Sec. 3328.52. (A) Not later than three months after the	867
effective date of this section, the board of trustees of a	868
college-preparatory boarding school that holds a credit card on	869
the effective date of this section shall adopt a written policy	870
for the use of credit cards. Otherwise, a board shall adopt a	871
written policy before first holding a credit card.	872
The policy shall include provisions addressing all of the	873
following:	874
(1) The officers or positions authorized to use credit	875
<u>cards;</u>	876
(2) The types of expenses for which the credit card may be	877
used;	878
(3) The procedure for use of a credit card;	879
(4) How frequently the board has credit cards reissued;	880
(5) The school's credit card's maximum spending limit or	881
limits; and	882
(6) The actions or omissions by an officer or employee	883
that qualify as misuse of a credit card.	884
(B) If the fiscal officer of the college-preparatory	885
boarding school does not retain general possession and control	886
of the credit card or cards or if the name of the college-	887
preparatory boarding school does not appear on each credit card,	888
the board shall appoint a compliance officer to oversee	889
officers' and employees' use of credit cards under the policy.	890
The compliance officer may not use a credit card and may not	891
authorize an officer or employee to use a credit card. The	892

fiscal officer is not eliqible for appointment as compliance 893 894 officer. (C) The compliance officer, if applicable, and the board 895 at least quarterly shall review the number of cards issued, the 896 number of active cards issued, the cards' expiration dates, and 897 the cards' credit limits. 898 899 (D) If the fiscal officer retains general possession and control of the credit card or cards and the board authorizes an 900 officer or employee to use a credit card, including through a 901 system the fiscal officer utilizes to sign out credit cards to 902 the authorized users, the officer or employee shall provide the 903 fiscal officer an itemized receipt for each charge upon 904 returning the credit card to the fiscal officer. The officer or 905 employee is liable in person and upon any official bond the 906 officer or employee has given to the school to reimburse the 907 school treasury the amount for which the officer or employee 908 does not provide itemized receipts. Failure by the officer or 909 employee to reimburse the amount for which the officer or 910 employee is liable within a reasonable period of time is a 911 violation of section 2913.21 of the Revised Code. 912 (E) The use of a credit card for expenses beyond those 913 authorized by the board constitutes misuse of a credit card. 914 Misuse of a credit card held by the board by an officer or 915 employee, with purpose to defraud, is a violation of section 916 2913.21 of the Revised Code. 917 (F) As used in this section, "credit card" means any bank-918 issued credit card, store-issued credit card, and any other card 919 allowing the holder to purchase goods or services on credit. 920 "Credit card" does not include a procurement card, gasoline or 921 telephone credit card, or any other card where merchant category 922

codes are in place as a system of control for use of the card. 923 Sec. 3375.392. (A) A-Not later than three months after the 924 effective date of this amendment, a board of library trustees 925 appointed pursuant to section 3375.06, 3375.10, 3375.12, 926 3375.15, 3375.22, or 3375.30 of the Revised Code may authorize 927 928 an officer, employee, or appointee of the free public library under its jurisdiction to use a credit card that the library 929 930 holds to pay for expenses related to library business. The debt incurred as a result of the use of the credit card shall be paid 931 from library funds that holds a credit card on the effective 932 date of this amendment shall adopt a written policy for the use 933 of credit cards. Otherwise, a board shall adopt a written policy 934 before first holding a credit card. 935 The policy shall include provisions addressing all of the 936 937 following: 938 (1) The officers, positions, or appointees authorized to use credit cards; 939 940 (2) The types of expenses for which the credit card may be 941 used; (3) The procedure for use of a credit card; 942 (4) How frequently the board has credit cards reissued; 943 (5) The district's credit card's maximum spending limit or 944 945 limits; and (6) The actions or omissions by an officer, employee, or 946 appointee that qualify as misuse of a credit card. 947 (B) If the fiscal officer of a public library district 948 does not retain general possession and control of the credit 949 card or cards or if the name of the public library district does 950

not appear on each credit card, the board shall appoint a	951
compliance officer to oversee officers', employees', and	952
appointees' use of credit cards under this section. The	953
compliance officer may not use a credit card and may not	954
authorize an officer, employee, or appointee to use a credit	955
card. The fiscal officer of the public library district is not	956
eligible for appointment as compliance officer.	957
(C) The compliance officer, if applicable, and the board	958
at least quarterly shall review the number of cards issued, the	959
number of active cards issued, the cards' expiration dates, and	960
the cards' credit limits.	961
(D) If the fiscal officer retains general possession and	962
control of the credit card or cards and the board authorizes an	963
officer, employee, or appointee to use a credit card, including	964
through a system the fiscal officer utilizes to sign out credit	965
cards to the authorized users, the officer, employee, or	966
appointee shall provide the fiscal officer an itemized receipt	967
for each charge upon returning the credit card to the fiscal	968
officer. The officer, employee, or appointee is liable in person	969
and upon any official bond the officer, employee, or appointee	970
has given to the district to reimburse the district treasury the	971
amount for which the officer, employee, or appointee does not	972
provide itemized receipts. Failure by the officer, employee, or	973
appointee to reimburse the amount for which the officer,	974
employee, or appointee is liable within a reasonable period of	975
time is a violation of section 2913.21 of the Revised Code.	976
(E) The use of a credit card for expenses beyond those	977
authorized by the board constitutes misuse of a credit card.	978
Misuse of a credit card of a free public library by an officer,	979
employee, or appointee of the library held by the board, with	980

purpose to defraud, is subject to a violation of section 2913.21	981
of the Revised Code. The officer, employee, or appointee also-	982
may be found personally liable to the library in a civil action-	983
for the officer's, employee's, or appointee's misuse of the	984
library's credit card.	985
(C) Any officer, employee, or appointee of a free public	986
library who is authorized to use a credit card that the library	987
holds and who suspects the loss, the theft, or another person's	988
possible unauthorized use of the credit card shall notify the	989
board of library trustees immediately in writing of the	990
suspected loss, theft, or possible unauthorized use. The	991
officer, employee, or appointee may be held personally liable to-	992
the library for any unauthorized debt resulting from the credit	993
card's loss, theft, or unauthorized use in the amount of fifty	994
dollars or the amount charged to the credit card as a result of	995
	996
the loss, theft, or unauthorized use, whichever is less.	990
(F) As used in this section, "credit card" means any bank-	997
issued credit card, store-issued credit card, and any other card	998
allowing the holder to purchase goods or services on credit.	999
"Credit card" does not include a procurement card, gasoline or	1000
telephone credit card, or any other card where merchant category	1001
codes are in place as a system of control for use of the card.	1002
Sec. 6119.60. (A) Not later than three months after the	1003
effective date of this section, a board of trustees of a	1004
regional water and sewer district that holds a credit card on	1005
the effective date of this section shall adopt a written policy_	1006
for the use of credit cards. Otherwise, a board shall adopt a	1007
written policy before first holding a credit card.	1008
The policy shall include provisions addressing all of the	1009
<u>following:</u>	1010

(1) The officers or positions authorized to use credit	1011
cards;	1012
(2) The types of expenses for which the credit card may be	1013
used;	1014
(3) The procedure for use of a credit card;	1015
(4) How frequently the board has credit cards reissued;	1016
(5) The district's credit card's maximum spending limit or	1017
limits; and	1018
(6) The actions or omissions by an officer or employee	1019
that qualify as misuse of a credit card.	1020
(B) If the fiscal officer of the district does not retain	1021
general possession and control of the credit card or cards or if	1022
the name of the district does not appear on each credit card,	1023
the board shall appoint a compliance officer to oversee	1024
officers' and employees' use of credit cards under the policy.	1025
The compliance officer may not use a credit card and may not	1026
authorize an officer or employee to use a credit card. The	1027
fiscal officer is not eligible for appointment as compliance	1028
officer.	1029
(C) The compliance officer, if applicable, and the board	1030
at least quarterly shall review the number of cards issued, the	1031
number of active cards issued, the cards' expiration dates, and	1032
the cards' credit limits.	1033
(D) If the fiscal officer retains general possession and	1034
control of the credit card or cards and the board authorizes an	1035
officer or employee to use a credit card, including through a	1036
system the fiscal officer utilizes to sign out credit cards to	1037
the authorized users, the officer or employee shall provide the	1038

fiscal officer an itemized receipt for each charge upon	1039
returning the credit card to the fiscal officer. The officer or	1040
employee is liable in person and upon any official bond the	1041
officer or employee has given to the district to reimburse the	1042
district treasury the amount for which the officer or employee	1043
does not provide itemized receipts. Failure by the officer or	1044
employee to reimburse the amount for which the officer or	1045
employee is liable within a reasonable period of time is a	1046
violation of section 2913.21 of the Revised Code.	1047
(E) The use of a credit card for expenses beyond those	1048
authorized by the board constitutes misuse of a credit card. The	1049
misuse by an officer or employee of a credit card held by the	1050
board, with purpose to defraud, is a violation of section	1051
2913.21 of the Revised Code.	1052
(F) As used in this section, "credit card" means any bank-	1053
issued credit card, store-issued credit card, and any other card	1054
allowing the holder to purchase goods or services on credit.	1055
"Credit card" does not include a procurement card, gasoline or	1056
telephone credit card, or any other card where merchant category	1057
codes are in place as a system of control for use of the card.	1058
Section 2. That existing sections 505.64, 511.234, 940.11,	1059
940.12, 1545.072, 1711.131, 2913.21, 3313.291, and 3375.392 of	1060
the Revised Code are hereby repealed.	1061